

**OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS
FEBRUARY 2, 2016**

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse in Pinedale, Wyoming, on this date at 9:00 a.m. with Andy Nelson, Jim Latta, Joel Bousman, Joy Ufford and Mark Tesoro, representing the Pinedale Roundup, and Mary Lankford, County Clerk present.

Chairman Nelson led those present in the Pledge of Allegiance.

The minutes of the preceding regular meeting of January 19, 2016, were approved and ordered filed on motion by Commissioner Bousman and seconded by Commissioner Latta. The motion carried.

The official bond was approved for Tyler Bergien, Treasurer for the Boulder Lake Ranch Road Improvement District, in the amount of \$5,000 was approved and ordered filed with the County Treasurer.

The Board discussed the purchase of the McKee property and issues to be negotiated with the offer:

- Life Estate: Who lives there, taxes, maintenance
- DEQ permit and stipulations
- Purchase price

The Board directed Deputy County Attorney Matt Gaffney to contact McKee's attorney, Frank Hess, and continue negotiations for the purchase.

The Board directed Deputy County Attorney Gaffney to review the Harrower license for the LaBarge Creek Road regarding eminent domain.

Butch Penton, Road & Bridge Superintendent, reported that the crusher has been repaired.

The following abatement petitions and affidavits of abatement of taxes were presented on petition from the County Assessor and the State of Wyoming Board of Equalization: Southern California Public POW, \$1,827.91; Southern California Public POW, \$11,854.15; and Breitburn Operating LP, \$953.85.

It was moved by Commissioner Bousman and seconded by Commissioner Latta to approve the issuance of a catering permit to The Bench for A Woman's Work Lip Sync at the Events Center at the Fairgrounds on May 14, 2016. The motion carried.

The Board decided to change its first March meeting from March 1 to March 8.

It was moved by Commissioner Latta and seconded by Commissioner Bousman to recess the meeting for an Executive Session with County Attorney Clay Kainer, and Deputy County Attorney Matt Gaffney, in accordance with W.S. 16-4-405(a)iii, to discuss litigation. The motion carried.

It was moved by Commissioner Latta and seconded by Commissioner Bousman to reconvene the meeting. The motion carried.

Jim Mitchell, Emergency Management Coordinator, presented a power point on FEMA-approved regional mitigation plan. The Board approved providing a letter of support.

The Board participated in a conference call with Gregory Kennett and Ben Irely of Eco Systems Research Group, to discuss the conduct of a community healthcare needs survey and request a proposal. After the discussion, Kennett agreed to provide a scope of work, and timeline for the Board to consider.

Laura Clark and Scott Scherbel, representing the Rural Health Care District, requested permission to start the Request for Proposals for an architect and contractor for the construction of the Critical Access Hospital. The Board informed them that it was pursuing a community survey, a third party financial review of the District, and would provide a facilitator to navigate a merger between the District and the Sublette Center. Scherbel stated his objection to being forced to accept the recommendations of the financial review and support for a facilitator. Commissioner Latta complimented Clark on two recent letters from the District to promote communication and cooperation. Jay Majhanovich, representing the Sublette Center, stated its willingness to participate. Malenda Hoelscher, representing the Rural Health Care District, requested participation in the development of the survey questions from District, the Sublette Center, and the Commissioners. The Board encouraged Scherbel to work on a RFP, but that the

Board would be pursuing the three activities before it would approve an RFP. Comments were received from Jeanne Brown, Joan Mitchell, Chris Sector, Amanda Key, Mack Rawhouser, and Maxine Leckie.

Todd Hurd, representing Forsgren and Associates, and Maintenance Superintendent Andy O'Neal, reviewed the following projects:

1. County Attorney Building. Copper phone line has been brought to the building. The plumbing is frozen and a bleeder has been installed.
2. Extension Office. Concrete work is complete. Office design is continuing.
3. Fire Facilities, Major Maintenance. Meeting was held on January 20th and repairs were prioritized.

It was moved by Commissioner Latta and seconded by Commissioner Bousman to approve the Certificate of Substantial Completion for Adams Concrete for the Extension project. The motion carried

Ranae Pape, Community Prevention Coordinator, presented a proposal to purchase Smoke Free Signs for the County's buildings. The Board referred Pape to Andy O'Neal, Maintenance Superintendent.

Kate Dahl, Sue Sommers, Rachel Grimes and Mindi Crabb, representing Main Street Pinedale, reported on the Winter Carnival on February 18 through 21, 2016.

Sarah Hixson, representing High Country Behavioral Health, requested a letter of support to accompany its State grant request. It was moved by Commissioner Bousman and seconded by Commissioner Latta to provide a letter of support. The motion carried.

Old Business. Commissioner Latta reported attending the Rural Health Care community activities. Commissioner Bousman reported on WPLI meeting in Lander, the County's Wilderness Study Areas, and the upcoming grazing permittee workshops presented by the Conservation District. Chairman Nelson reported on the Sublette County Unified Fire Banquet.

Accounts Payable audited and approved for payment:

AMERICAN FAMILY LIFE ASSURANCE 4,255.92 / SUBLETTE COUNTY PAYROLL ACCT. 351.00 JEFFERSON PILOT FINANCIAL INSURANCE 7,885.96 MICHIGAN STATE DISBURSEMENT UNIT 165.50 / 056-NCPERS WYOMING 288.00 ORCHARD TRUST COMPANY 9,325.00 / SUBLETTE COUNTY PAYROLL ACCT 358,473.89 SUBLETTE CO PAYROLL ACCT 49,687.00 / VALIC 658.82 WYOMING CHILD SUPPORT 1,352.00 / WASHINGTON STATE SUPPORT REGISTRY 550.00 WYOMING RETIREMENT SYSTEM 165.00 / WYOMING RETIREMENT SYSTEM 82,884.06 WYOMING RETIREMENT SYSTEM 71,408.50 / WYOMING RETIREMENT SYSTEM 1,065.00 WYOMING WIRELESS 69.99 / ACCENT WIRE PRODUCTS 162.34 / ACTIVE911, INC. 978.75 ADAMS CONCRETE, INC. 7,155.00 / ALERT SENSE, INC. 4,500.00 / IAN ALLEN 105.24 ALSCO 55.09 / AMERIGAS 1,308.80 / AMERICAN HEALTH & SAFETY INSTITUTE 128.87 AMERIQUAL PACKAGING 2,887.22 / ANIMAL CLINIC OF PINEDALE PC 521.97 / AT&T 125.00 AT&T 66.20 / JOHN BALL 208.01 / BECKER ARENA PRODUCTS INC 956.65 BELVEAL'S BODY SHOP 161.00 / B-N-C TRASH SERVICE INC. 1,050.00 BOMGAARS 1,126.38 / JOEL E. BOUSMAN 165.78 / BUCKY'S OUTDOOR, L.L.C. 650.29 CARDWELL DISTRIBUTING INC 14,287.52 / CASTLE ROCK PINEDALE 192.15 CE BROOKS & ASSOCIATES, P.C. 1,822.56 / CENTURYLINK 20,238.45 CLASS C SOLUTIONS 832.69 / CHILDREN'S LEARNING CENTER 128,250.00 CONRAD & BISCHOFF INC. 2,221.70 / DANIELLE COOPER 556.22 / COOPER, SHAD 4,936.85 DAVES ELECTRONICS 8,813.48 / DELL MARKETING LP 1,411.20 DOMTAR PAPER COMPANY, LLC 4,020.00 / DEPT OF WORKFORCE SERVICES 259.32 DOYLE, ROBERT 4,026.00 / EXUM MOUNTAIN GUIDES 3,500.00 / PATRICIA ENGLER 400.00 FERRELLGAS 399.46 / FEW INVESTMENTS, LLC 3,464.87 / FIRST CHOICE FORD 788.36 FLEETPRIDE 1,509.60 / FORSGREN ASSOCIATES INC. 840.00 / GALLS, LLC 57.94 GARAGE DOOR HANDIMAN 1,161.50 / GREENWOOD LAW OFFICE 762.01 GREAT OUTDOOR SHOP 107.65 / HAMPTON INN & SUITES-PINEDALE 196.44 HELEN HEGARDT 1,050.00 / HOLLAND EQUIPMENT COMPANY 343.89 HONNEN EQUIPMENT CO. 1,894.97 / IDAHO FALLS PETERBILT, INC. 3,073.03 INTERSTATE BATTERIES OF 220.90 / INTERMOUNTAIN RECORD CENTER 146.18 I PROMOT U 390.56 / ROXANNA JENSEN 37.80 JOHN E. REID AND ASSOCIATES INC 3,300.00 / JOHNSTONE SUPPLY 179.85 KOMATSU EQUIPMENT 577.08 / KENWORTH SALES COMPANY 266.50 LABUDA LAW OFFICE, PC 1,000.00 / ROBERT LAING

93.71 / JANNA LEE 512.64 L. N. CURTIS & SONS 591.26 / M & M TRANSFER INC. 16,137.80
MASON & MASON, PC 50.00 / MED-TECH RESOURCE INC. 81.61 / JAMES MITCHELL 71.64
MSC INDUSTRIAL SUPPLY CO. 2,558.31 / MOUNTAIN WEST ELECTRIAL SERVICES, 375.00
MY TOPO 1,467.98 / NATIONAL BUSINESS FURNITURE 2,015.00 NELSON ENGINEERING, INC.
637.50 / NATIONAL FIRE PROTECTION 1,305.00 NUAGAIN 2,524.20 / OFFICE OUTLET 35.91 /
TIFFANY OLSON 18.31 PUBLIC AGENCY TRAINING COUNCIL 695.00 / PINEDALE GLASS &
MORE 1,498.91 PINEDALE NATURAL GAS CO. 20,881.92 / PITNEY BOWES INC. 297.00
POLYGRAPHS ETC, LLC 2,727.00 / PREVENT FIRE LLC 2,265.00 PREMIER SITE
DEVELOPMENT, LLC 1,550.00 / PROFORCE LAW ENFORCEMENT 65.06 PROTECH PLUMBING
2,478.00 / PUBLIC SAFETY CENTER 219.59 / QUESTAR GAS 2,141.65 QUILL CORPORATION
1,558.32 / REBEL AUTO PARTS 237.32 REDWOOD TOXICOLOGY LABORATORY 1,430.50 /
RESPOND FIRST AID SYSTEMS 211.38 ROCKY MOUNTAIN POWER 14,788.13 / ROBIN
SCHAMBER 400.54 ROCK SPRINGS WINNELSON 709.62 / SANOFI PASTEUR 4,035.78
SUBLETTE COUNTY CHAMBER OF COMMERCE 4,462.66 / SEMI SERVICE INC. 155.58
SEWCORA 338.00 / SHARON'S ALTERATIONS 6.00 / SHADOW MOUNTAIN WATER OF WY
13.60 SKAGGS COMPANIES, INC. 1,159.95 / SUBLETTE COUNTY CONSERVATION 337,749.50
SPRINGHILL SUITES 178.00 / STELTING LAW OFFICE, PC 510.00 ST. JOHN'S MEDICAL
CENTER 6,301.09 / STOCKMAN'S RESTAURANT 58.89 STREETER, SHAWN 100.97 / SUBLETTE
COMMUNICATIONS, INC. 110.00 SUBWAY SANWICHES & SALADS 81.00 / SUBLETTE
TRADER 1,494.81 SUNDANCE MOTEL 59.99 / SYRBERUS, INC. 16,389.70 THOMPSON
INFORMATION SYSTEM 37.99 / RICHARD THOMAS 21.19 THE MASTER'S TOUCH, LLC 319.04
/ TOOLPUSHERS SUPPLY CO. 398.52 THOS. Y. PICKETT & CO, INC 22,660.00 / UNION
TELEPHONE 5,009.83 VAUGHNS PLUMBING & HEATING 1,676.57 / VERIZON WIRELESS -
LERT B 250.00 WARNER TRUCK CENTER 234.73 / WATTS STEAM STORE, INC. 65.80 WAXIE
SANITARY SUPPLY 359.21 / WEIDNER FIRE 201.80 / WESTECH EQUIPMENT 2,069.92
WESTATE MACHINERY COMPANY 1,313.55 / WEX BANK 353.05 / WILDRED SERVICES
1,175.00 WIRELESS ADVANCED COMMUNICATIONS, 9,432.24 / WIND RIVER DENTAL, LLC
252.00 WYOMING STATE FIRE ADVISORY BOARD 300.00 / WYOMING MACHINERY
COMPANY 5,516.57 XEROX CORPORATION 583.28 / YOST BUSINESS SYSTEMS 77.31

There being no further business, the meeting was adjourned at 2:30 p.m.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ Andrew G. Nelson, Chairman

Attest:

/s/ Mary L. Lankford, County Clerk