

Sublette County, Wyoming  
**Planning and Zoning Commission**  
**Official Minutes**  
August 3rd, 2023

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**I. ROLL CALL:** A special meeting of the Sublette County Planning and Zoning Commission was held in the Commissioners Room of the Sublette County Court House and was called to order at 6:04 pm by Chairperson, Chris Lacinak.

**Members Present:** Maike Tan, Chris Lacinak, Blake Greenhalgh, Ken Marincic

**Members Absent:** Chase Harber

**Staff Members Present:** Sublette County Planner, Dennis Fornstrom, County Attorney Clayton Melinkovich

**Staff Members Absent:** Associate Planner, Tess Soll

**II. Amendments to the Agenda:** None

**III. New Business:** N/A

**IV. Public Hearings:** N/A

**Agenda Item #1.** A special meeting of the Sublette County Planning and Zoning Board to discuss the Planning & Zoning Boards' recommendations for revisions and updates to the Sublette County Zoning & Development Regulations.

Comm. Lacinak opens the meeting with dialogue between the board and Mr. Melinkovich regarding questions from the board via email to Mr. Melinkovich.

**Ch.3**

Comm. Lacinak questions the edit that was made to have a site area limit that and ARU exists. Feels that it would be appropriate to have a site area for an ARU as given for other uses.

**Ch.4**

Comm. Lacinak suggests adding language to include the Game & Fish review all major subdivision proposals and/or cluster development.

Comm. Lacinak suggest that applicants not be allowed to amend their application after the P&Z has heard them and prior to the BOCC meeting and restricting amendments to prior to P&Z meeting.

Comm. Lacinak notes the neighborhood notice distance has been a comment among some of the public.

Comm. Lacinak suggests to the board the current language surrounding interpretation of the regulations is confusing and does not mean what it's intended to mean. Would like to make clear that the interpretation of the planning and zoning board on matters for their recommendation is not subjugated by the planning administrator.

**Public Comment:**

Dan Bailey- questions for clarity what the lapse process is and process for incomplete application. Would also be favorable to an application having a cutoff period for with drawl.

**Ch.6**

Discussion on the nature of CUP issuance running with the land and whether there are exemptions to that or, if CUPs may be time limited based on factors and discretion of the nature of use requested.

**Public Comment:**

Dan Bailey- feels the pre-application conference is a misuse of the planning administrator's time and would like applications posted to the p&z webpage.

Comm. Greenhalgh motions to add two additional special meetings for the regulation revision for the following dates:

August 24<sup>th</sup> @ 6:00 pm

August 31<sup>st</sup> @ 6:00 pm

Seconded by Comm. Marincic

**VOTE:**

Comm. Lacinak Aye

Comm. Tan Aye

Comm. Greenhalgh Aye

Comm. Marincic Aye


**Motion Passes: 4/0**

**V. Old Business:** None

**VI. General Public Comment:** None

**VII. Adjournment:** The meeting was adjourned by Chairperson Chris Lacinak, at 8:55 p.m.

PLANNING AND ZONING COMMISSION  
SUBLETTE COUNTY, WYOMING

  
Chris Lacinak, Chairman

Attest:

  
Dennis Fornstrom, Sublette County Planner

**\*\*\* Please note that a digital audio recording of the meeting is available at the Planning and Zoning Office and online by going to the Sublette County Website. These minutes are a written summation of the meeting.**